

## Terms and Conditions for entry to CSR Awards 2019

- A company must be located in the Republic of Ireland to enter these awards.
- You may enter as many categories as you like, but **you may only submit one entry per category.**
- Given the high number of applications to some categories, it is sometimes necessary to divide them into sub categories. In the event that a category needs to be divided, please note that we will use the following definitions:
  - **A multinational Corporation (MNC)** is defined for the Corporate Social Responsibility Awards as a corporation that was originally established outside of Ireland with more than 50 employees.
  - **A Large Indigenous Company (LIC)** is defined for the Corporate Social Responsibility awards as a company which has more than 50 employees and was originally established in Ireland. Companies considered partnerships which are Irish owned and operated are eligible for this category.
  - **An SME** is defined for the Corporate Social Responsibility Awards as any company having 50 employees or less.
- Please note that while there is a specific category for SMEs, entry to all categories is open to SMEs also.
- You may only submit a specific project once. If you require guidance, please feel free to contact us.
- Every section of the application form must be filled out completely and correctly.
- There is a strict word count which must be adhered to. The online application form will not accept applications that exceed the word count.
- Images and attachments will not be accepted in the online application. Images will be requested at a later date if necessary.
- In the event that you are shortlisted we will use the following information on your framed shortlisted citation, so please enter it as you would like it to appear publicly:
  - Company name – e.g.: Tools Ltd or Tools Ireland Ltd
  - Name of project
  - Short summary of initiative
- It is important to include all contact information as requested in the application forms. Application forms missing this information will not be accepted. If your contact information changes after submitting an application, it is your responsibility to amend your details with Chambers Ireland.
- The information submitted on application forms may be used by Chambers Ireland in promotion of CSR projects and the CSR Awards.

